

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
BUDGET AND FINANCE COMMITTEE
MINUTES

The Budget and Finance Committee met January 19, 2021 at 6:00 pm conducting the meeting virtually with the option of up to 10 persons to attend at the County Courthouse.

Members Present:

Dwight Jewell – <i>Zoom</i>	Landon Gulley – <i>Zoom</i>
Ken Buckmaster – <i>Zoom</i>	Richard Harsh – <i>Zoom</i>
Gary Claridy – <i>Courthouse</i>	Linda Sue Johnson – <i>Courthouse</i>
Shane Burton – <i>Zoom</i>	Gary Walsh – <i>Zoom</i>
Bill Fergusson – <i>Zoom</i>	Mayor Stephen Chambers – <i>Courthouse</i>
Jerry Ford – <i>Courthouse</i>	

Members Absent:

Rachel Jones
T. Bubba Gregory

Others present:

Amy Thomas – <i>Zoom</i>	Chris Gregory – <i>Zoom</i>
Bryan King – <i>Courthouse</i>	Branden Bellar – <i>Zoom</i>
Jay Woodard – <i>Courthouse</i>	
Heather Bay – <i>Courthouse</i>	

1. The meeting was called to order at 6:00 pm. Chairman Jewell requested a motion for the Committee to agree to hold the meeting virtually due to the COVID-19 pandemic. Jerry Ford made the motion; second by Richard Harsh.

Following roll call vote also accepted as attendance.

Dwight Jewell	Yes	Landon Gulley	Yes
Jerry Ford	Yes	<i>T. Bubba Gregory</i>	<i>Absent</i>
Ken Buckmaster	Yes	Richard Harsh	Yes
Shane Burton	Yes	Linda S Johnson	Yes
Gary Claridy	Yes	<i>Rachel Jones</i>	<i>Absent</i>
Bill Fergusson	Yes	Gary Walsh	Yes

MOTION CARRIED

2. Minutes from the November 16, 2020 meeting were reviewed. It was noted to add Gary Claridy to the November 16, 2020 attendance and to change Robert Johnson to Richard Johnson. A motion by Jerry Ford was made to accept the minutes with changes; second by Gary Claridy.

Dwight Jewell	Yes	Bill Fergusson	Yes
Jerry Ford	Yes	Landon Gulley	Yes
Ken Buckmaster	Yes	Richard Harsh	Yes
Shane Burton	Yes	Linda S Johnson	Yes
Gary Claridy	Yes	Gary Walsh	Yes

MOTION CARRIED

3. County Trustee Report / Financial Summary – December 2020

The Committee reviewed the Trustee Trial Balance for December 2020. No abnormalities were found.

The Committee reviewed the Financial Summary for each of the County General Funds. No abnormalities or concerns were found.

A motion to accept the Trustee Report and Financial Summary for December 2020 was made by Richard Harsh; second by Bill Fergusson.

Dwight Jewell	Yes	Bill Fergusson	Yes
Jerry Ford	Yes	Landon Gulley	Yes
Ken Buckmaster	Yes	Richard Harsh	Yes
Shane Burton	Yes	Linda S Johnson	Yes
Gary Claridy	Yes	Gary Walsh	Yes

MOTION CARRIED

4. Budget Amendments

The Committee reviewed all the proposed budget amendments.

101 – GENERAL FUND

2021-101-11R	Animal Shelter HVAC (Reserves)	\$	4,500
<i>Animal Shelter is using committed funds to replace current heating system with an HVAC system</i>			
2021-101-12	Medical Examiner – Autopsy Services	\$	5,525
<i>Appropriating reimbursements from TTCC to correlating expenses</i>			
2021-101-13	CAG Election Office	\$	7,132
<i>Appropriating funding from the CARES Act Grant that has been awarded to the Election Office.</i>			
2021-101-14	Insurance Recovery	\$	7,421
<i>2 incidents involving patrol cars.</i>			
<i>07/24/20 VA088435 Patrol car slid off road, hit a tree</i>			
<i>11/14/20 VA089910 Patrol car hit a deer.</i>			
2021-101-15	ECD TN Downtown Funding	\$	5,000
<i>Reimbursement grant funding from ECD TN Downtown Grant Program. Total grant is a reimbursable \$15,000.</i>			
2021-101-16	Rescue Equipment	\$	22,030
<i>Request to move unused Per Diem to Equipment line item. This will be to purchase extraction equipment.</i>			
2021-101-17	LGSF – EMA Equipment	\$	45,005
<i>Request to use funding from the Local Government Support Funding from the state to purchase upgraded radios to comply with incoming emergency system.</i>			
2021-101-18	Fire Dept Equipment	\$	43,170
<i>Request to move unused Per Diem to Equipment line item. Chief Woodard plans to use the funds to update air packs and face pieces. This will provide for 24 members.</i>			
2021-101-19	LGSF – Wage Study	\$	20,000
<i>Request to use funding from the Local Government Support Funding from the state to conduct a Wage and Classification Study for County General Employees (excludes Highway and Schools). Personnel Committee approved to use the firm of Burris, Thompson, and Associates. Mayor stated this was a complicated process that will also use comparable counties as well as</i>			

surrounding counties. This needs to be done by an unbiased third party. It is also highly recommended by CTAS and MTAS. Will help bring employees up to equal standards and would allow raises to be based on merit.

151 – DEBT SERVICE FUND

2021-151-01	JSMS Roof Project Appropriation	\$	117,196
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Appropriating funding to cover payments for the JSMS Roof Project Note. Schools are contributing the first year's funding for Principal and Interest.

A motion was made by Richard Harsh to approve all budget amendments and send them to the full Commission; second by Linda Sue Johnson.

Dwight Jewell	Yes	Bill Fergusson	Yes
Jerry Ford	Abstain	Landon Gulley	Yes
Ken Buckmaster	Abstain	Richard Harsh	Yes
Shane Burton	Yes	Linda S Johnson	Yes
Gary Claridy	No	Gary Walsh	Yes
7 Yes, 1 No, 2 Abstain w/o reason			MOTION CARRIED

5. Other Business:
 - a. It was asked if the previous abstain votes counted as no votes. County Attorney Branden Bellar said that unless they qualify the abstention with a stated cause – such as conflict of interest - then the abstain votes should be counted as no votes.
6. Public Comments: None
7. Adjourn: With no further business to discuss, a motion to adjourn the meeting was made by Gary Walsh; seconded by Landon Gulley.

Meeting adjourned at 6:45 pm.

Submitted by Amy Thomas, CCFO/Exec Admin Assistant in the absence on B&F Secretary Rachel Jones.